

COKESBURY UNITED METHODIST CHURCH
14806 Blackburn Road, Woodbridge, Virginia

Saturday Flea Market

Flea Market Vendor Information – April-November 2010

Dear Vendor:

The Cokesbury United Methodist Church flea market will begin on April 10 and operate each Saturday (weather permitting) through November 6; with the one exception that there will be **no** flea market on June 5, 2010.

Barb Firth and Mary Deahl are co-chairpersons of the Cokesbury Flea Market Team that operates the flea market. A member of the team serves as the Head Flea on a particular Saturday. The Head Flea is available to answer questions or resolve issues, and can be found on the premises during the flea market.

In order to make the flea market profitable and enjoyable for everyone, vendors must abide by the following guidelines and policies. Anyone refusing to follow these guidelines or refusing to follow the direction of the Head Flea may be asked to leave and may be barred from returning at a later date.

- A vendor space (a marked parking space on the paved parking lot) is available at a cost of \$15 for each space used by the vendor. The money for each vendor space and an additional \$10 “clean-up” deposit will be collected by the Head Flea. The flea market will end at 1 p.m. each Saturday. Vendors must have all items packed and be cleared of the church parking lot no later than 2 p.m. The \$10 “clean-up” deposit will be returned to the vendor if the vendor has packed up and cleaned their area by 2 p.m. On rare occasions, an early church function may require that vendors be cleared of the parking lot by 1 p.m.
- The church’s trash dumpster is not available for the disposal of unsold items and carrying containers. You must remove everything that you bring onto the church property.
- Spaces are on a first-come, first-use basis and may not be saved or reserved for others.
- Cokesbury does not provide tables, chairs, or other items for vendor spaces.
- Vendors are prohibited from selling prepared food items or drinks at the flea market.
- Illegal items of any sort will not be allowed; examples include pirated or bootlegged videos and audios. Any illegal activity will be reported to the appropriate authorities.
- The Flea Market Team reserves the right to inspect and prohibit any vendor items that may be inappropriate for sale at a church sponsored flea market. This includes, but is not limited to, the following items: live animals, weapons, firearms, knives, and materials that are pornographic, sexually inappropriate, satanic, racist, and/or promote violence. Vendors who have inappropriate items as determined by the Head Flea will be required to remove the items from the premises.
- Vendors may use church electrical outlets to demonstrate that electrical items are in working order. Request assistance from a member of the Flea Market Team if this is required. (Due to safety reasons, running an extension cord to a “vendor space” is not allowed.)
- Vendors are the guests of the church and will be asked to leave if their actions are inappropriate.
- No pets. Only service animals are allowed.
- Park only in designated areas. Follow all directions of the parking attendants.

We wish everyone a profitable year and welcome your comments and suggestions. Questions may be left at a voice mailbox by calling 703-491-7539.