

## **Budget Process**

### **Cokesbury United Methodist Church**

Woodbridge, Virginia

Cokesbury's Mission Statement 2005-2009:  
*"Loving others... as Christ first loved us"*

### **Budget Timeline:**

June - Distribute Budget Request information to committees. Completed requests should be returned to Box #7 BEFORE the August Finance meeting (2<sup>nd</sup> Tuesday);

July – Operational Estimate preparations;

August – Begin assembling Operational Estimate;

September – Finalize Operational Estimate and submit to Admin Council for approval, conduct Stewardship Campaign. Adopt items for Charge Conference (series 4000)

October – Incorporate Admin notations, Stewardship Campaign results, create Budget Proposal from Operational Estimate, and return to Admin for approval. Present category 4000 to Charge Conference.

### **Budget Process Notes:**

Cokesbury United Methodist Church is committed to developing and operating within a balanced budget that supports its Mission Statement. The budget is the financial plan through which the church's vision may be fulfilled. To develop an effective budget the church relies on the substantial participation of the leaders within the church.

**Please complete Budget Request forms and Worksheets and place in mailbox #7, Finance, before the August Finance meeting (2<sup>nd</sup> Tuesday)**

**Anyone needing support in completing the budget request for their committee should contact a member of the Finance Committee no later than July 31 for assistance. You may also attend the July Finance Committee meeting (2<sup>nd</sup> Tuesday at 7:00pm in the Fellowship Hall) for assistance.**

**Please Note:** Budget amounts for accounts not submitted prior to the August Finance meeting may be determined by the Finance Committee.